



Arrival and Dismissal Procedures

Arrival and dismissal is a fast -paced and energetic time for students and staff. The staff has brainstormed some possible strategies for making this transition run smoother.

AM Procedures:

- **While in car line, please refrain from using your cell phone as much as possible**
- **Have children gather all their belongings while waiting in car line**
- **Follow all adult instructions while in car line**
- **Watch the adult directing traffic**
- **Pull down as far as possible to drop off your child/ren**
- **The adults go inside at 9:20 am, unless there is a back up with traffic**

PM Procedures:

- **While in car line, please refrain from using your cell phone as much as possible**
- **Follow all adult instructions while in car line**
- **Watch the adult directing traffic and follow their directions carefully**
- **Be mindful of speed**
- **Do not drive down to the Roberts turn around area to avoid traffic or waiting in car line. This slows up their car line traffic**
- **Pull down as far as possible to pick up your child/ren, even if you see them at the walk way**
- **When buckling in children, please pull down as far as possible**
- **If you pick your child/ren up in the front hall please wait in the foyer and try not to block the hallway. That is a high traffic area**
- **Please do not park and yell at the adults to call for your child/ren. You may walk to the outside door or to a curb side adult to ask for your child/ren**
- **The adults go inside at 4:00 pm, unless there is a back up with traffic**
- **If you arrive late, students will be in the office waiting**
- **The office closes at 4:30 pm. Please pick up before 4:15 pm**

As always we ask that families are patient, safe and respectful.